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## ESAMI/ODG/RP/2021

14 September, 2021

Dr. Edmund B. Mabhuye P. O. Box 35097 University of Dar es Salaam Mobile: +255 784 283 63 1 Email: emabhuye@gmail.com

Dear Dr. Mabhuye,

# RE: APPOINTMENT AS A RESOURCE PERSON

Further to your discussion with Mr. Elliot Tavesure of ESAMI, I am glad to offer you an appointment as a Resource Person on the following terms and conditions:

## 1.0 Duties and Responsibilities

- 1.1 That you will resource in the Climate Finance & Green Economy for National Treasury, Kenya; (20 23/09/2021; 4 days; at Dubai, UAE, on the following topics:
  - 20/09/2021 Registration, Introductions, Science of Climate Change (1 session)
  - 20/09/2021 Science of Climate Change (1 session)
  - 20/09/2021 Experience Sharing On the Science of Climate Change (1 session)
  - 21/09/2021 Climate Change Impacts (2 sessions)
  - 21/09/2021 Experience sharing on the Impacts of Climate Change (1 session)
  - 22/09/2021 Climate Change Mitigation (1 sessions)
  - 22/09/2021 Climate Change Adaptation (1 session)
  - 22/09/2021 Experience Sharing Climate Change Mitigation and Adaptation (1 session)
  - 23/09/2021 Climate Change Finance (2 sessions)
  - 23/09/2021 Experience Sharing on Climate Change Finance (1 session)

#### A Total of 12 Sessions

1.2 That you will prepare high quality training materials for all the sessions that you will deliver.

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- 1.3 To deliver sessions of up to 2 hours.
- 1.4 That you will deposit with the office of the Director General a CD containing the training notes of each session delivered.

### 2.0 ESAMI's specific and general obligations:

- 2.1 To clarify on the nature of appointment, duties and responsibility.
- 2.2 The Institute shall provide secretarial service before, during and after the programme to enable you produce the required training materials.
- 2.3 To provide the RP US\$130 per day to cover for your fullboard accommodation effective (19 23/09/2021) a total of 5 days amounting to US\$650.00 all inclusive. Payment to be settled on commencement of the assignment.
- 2.4 ESAMI shall provide return Air-ticket (DAR/DUBAI/DAR)
- 2.5 To provide the Resource Person US\$125 for Covid-19 tests all inclusive.
- 2.6 To provide the RP US\$50 for ground transport all inclusive.
- 2.7 To pay the Resource Person equivalent of **US\$200.00** per day amounting to a total of **USD 800** lumpsum for all four days. Payment herewith to be settled on completion of the assignment and on delivery of training materials as specified on item 1.4 above

If you accept the offer, please sign and return one copy to the undersigned.

I wish to thank you for your professional interest in ESAMI's mission.

With best wishes,

Yours sincerely,

Prof. Bonard Mwape (PhD)
DIRECTOR GENERAL

c.c. Director, Finance and Administration

IDR, EDMUND B. MABTUYE OF POBOX 35097 DARES SALAAN
Tel: 0784283631 Email: Edmund, Makhung agmail, com
Do hereby accept the conditions as stipulated in this offer.
Signature: Date: 15/9/2021